

GUIDELINES FOR AUTHORS

MANUSCRIPTS

1. Manuscripts submitted to *Vestnik zoologii* should be original contributions to any aspect of zoology.
2. Manuscript should be of a length up to 25 pages, short communications up to 2 pages, in duplicate, clearly typed with *double spacing and wide margins* on one side only of A4 size paper.
3. Publication languages are Ukrainian, Russian, English, German and French. Manuscript language should be clear and concise. It is anticipated that authors will make every efforts to carry out linguistic corrections before submitting the manuscript, otherwise considerable delays can be expected.
4. All manuscripts will be reviewed by a board of assistant editors and by at least two appropriate referees. The editors reserve the right to make textual corrections that do not alter the author's meaning.
5. The metric system should be used and temperatures expressed in Celsius or Kelvin.
6. Manuscripts should in general be organised in the following order:
 - a. Title
 - b. Name(s) of author(s)
 - c. Abstract (not exceeding 200 words giving a succinct account of the subject, results and conclusions)
 - d. Key words
 - e. Main text of the paper (introduction, methods, techniques, material studied, results, conclusions)
 - f. References
 - g. Tables
 - h. Figure captions
 - i. Figures
 - j. Affiliation and full address of the author(s) including e-mail, if any
7. For acceptable style, format and layout please examine recent issues of the journal. Do not hyphenate nor justify the right-hand margin. No sentences, headings or surnames in capitals or small caps. Latin names of genera and species should be underlined or italicised.
8. The first mention of any organism must include the full scientific name with the author and the year of publication, but thereafter the author and date can be omitted and the generic name abbreviated.
9. Male and female symbols have to be coded as # and \$, respectively.
10. The characters with diacritic marks usually not included to West European fonts (e. g. Slavik languages, Romanian, Turkish, etc.) should also be coded; the codes used should be presented on a separate sheet with a printed version of the manuscript (for more details please contact the editor).
11. Geographic and other names in languages where other than Latin characters are used (e. g. Armenian, Chinese, Georgian, Greek, Russian, Ukrainian etc.) should be given in the transliteration/transcription (not translation!) system accepted in *The Times Atlas of the World* for articles in English; the names of the local administrative subdivisions should also be given as they are spelt in the above atlas (international glossary and index-gazetteer sections).
12. The authors should strictly follow provisions of the current edition of the *International Code of Zoological Nomenclature*. Alternatively, the nomenclature used should follow a recent list or other suitable work and this should be cited. The materials used should be listed in following order:
 M a t e r i a l. Holotype #, Turkmenistan, Badkhyz nat. res. Yeroyleidanuz, 600 m, 16.04.1984 (Ivanov leg.). Paratypes: 2#, \$, idem (Ivanov leg.); 2#, 3\$, Turkmenistan, vic. Kara-Kala, 500 m, 24.05.1996 (Petrov leg.); #, "Turkistan, Maracanda, 34". Holotype is deposited in the Zoological Institute, Russian Academy of Sciences, St.-Petersburg. Paratypes deposition as above and in Schmalhausen Institute of Zoology, National Academy of Sciences of Ukraine, Kyiv. S u p p l e m e n t a r y m a t e r i a l: 2#, 3\$, Ukraine, Boyarka, vic. Kyiv, 12.05.1994 (Petrenko leg.)
 The derivation of new names should be explained in a paragraph Etymology

TABLES

1. Tables should each be typed on a separate A4 sheet.
2. Large tables should be avoided. If numerous data are to be presented, an attempt should be made to divide them in two or more tables.
3. Drawn tables, which from prints need to be made, should not be folded.
4. Tables should be numbered consecutively in Arabic numerals according their sequence in the text. All tables should be referred to in the text.
5. Each table should have a title which will make the meaning clear without reference to the text.
6. Column headings should be brief, but sufficiently explanatory. Units of measurements should be added after comma.
7. Vertical lines should not be used to separate columns. Extra space should be left between the columns instead.
8. Additional explanations essential for the understanding of the table should be given as footnotes at the bottom of the table.

ILLUSTRATIONS

1. All illustrations should be given on separate pages and not folded.
2. Originals and two good quality photocopies of all illustrations must be submitted. All illustrations should fit into the A4 page size.
3. Illustrations should be numbered according to their sequence in the text. References should be made in the text to each figure. The suggested positions of figures should be indicated in the margins of the manuscript.
4. Figures must be drawn in black ink, labelled with stencilled or pre-printed lettering or numbering in Arabic numerals large enough to allow reduction.
5. Photographs must be of good quality prints on glossy paper, of suitable size to allow reduction and of suitable proportions to fit the type area. Where several photographs are to form one plate, they should be mounted on a separate A4 page so that on reduction they will fit within the type area.
6. Each drawing, graph or photograph should be numbered on the back by the author's name and the fig. (or plate) number; the top should be indicated.
7. Figures (where relevant) should show the reference scale bars. All figures should be referred to in the text.
8. Illustrations of the accepted papers will not be returned to authors.

REFERENCES

- References in the text should be cited by author, date (and page, table, plate, figure if necessary) e. g. (Emmet & Heath, 1989a, b; Kingsolver, 1978; Warren, 1936: 145) or Warren (1936), Higgins & Riley (1978: 63, pl. 22, fig. 11) depending on the context, and should be collated in the References section in alphabetical and then in chronological order.
- Last name and initials of the authors in the References section must be underlined or *italicised*.
- More than one paper by the same author in the same year should be designated 1996a, 1996b etc.
- The following system should be used for arranging references. Each bibliographic entry in References section should contain the following in the order and with the punctuation shown:

- For periodicals

Author's last name, initial(s). Title. // Name of the journal. – year. – volume number (in bold), issue number (if relevant). – p. 00–00 [inclusive pagination (from–to)]. Titles of journals should be given in complete or abbreviated according to the *World List of Scientific Periodicals*.

Heran J. A contribution to the problem of relative size in vertebrate morphology // *Vest.Cs.spol.Zool.* – 1979. – 43, 1. – P. 22–29.

- For books

Author's last name, initial(s). Complete title. – Edition (if applicable). – Location of publisher : Name of publisher, year. – Number of pages.

De Lattin G. Grundriss der Zoogeographie. – Stuttgart : Gustav Fischer Vlg., 1967. – 602 S.

Schwartz S. S. Ecological regularities of evolution. – Moscow : Nauka, 1982. – 278 p. [In Russian].

- For multi-author books

Author's last name, initial(s). Complete title of the section / Authors' (or editor(s)) names and initials. Complete name of the book. – Location of publisher : Name of publisher, year. – Pages of the section cited (from–to).

Fiedler K. Associations of lycænid butterflies with ants in Turkey / Hesselbarth G., van Oorschot H., Wagener S. Die Tagfalter der Türkei. – Bocholt : Vlg. S. Wagener, 1996. – P. 437–450.

- For edited symposia, special issues etc.

Author's last name, initial(s). Complete title of the paper / Editor's name (ed.). Complete name of the symposium as stated in the title page. – Location of the publisher : Name of publisher, year. – Pages of the paper cited (from–to) (Additional data).

Manton S. M. Functional morphology and taxonomic problems of Arthropoda / Cain A. J. (ed.). Function and taxonomic importance. – London : The Systematics Association, 1959. – P. 23–32 (Systematics Association publication no. 3).

Authors are responsible for accuracy and completeness of citations.

For more information please examine the current journal issue or contact the editor.

Papers not conforming with the above requirements are liable to be returned to the authors.

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